



Regulations, training, protocols and other how to's

#### Do you need to submit a protocol?

- Vertebrate research
- Maintaining in the lab
- Collecting in the field
- Mark/recapture
- Tissue collection
- Euthanizing vertebrates
- Observational studies/no manipulation
- Tissue only/dissecting previo euthanized animals





#### **Procedures**

- www.hawaii.edu/ansc/IACUC
- CITI: Animal care and use training
  - Online training, courses specific to your research
    - Look at the catalogue at <u>www.citiprogram.org</u> under Courses, and Animal Care And Use link to determine which courses are appropriate for your research
    - Often, animal- specific courses are the only required courses

# Procedures (cont)

- TOPAZ: request user account log-in
  - Form to print, fill out and send to Denise Yee deniseye@hawaii.edu (primary IACUC contact)
  - Create protocol
  - Review process takes 4-5 weeks
  - Protocol is valid for 1 year, but can be renewed annually
  - For any changes to protocol, you must submit an Amendment

# Important protocol information

- All personnel on protocol must go through appropriate training courses
- Review policies and guidelines (link on IACUC home page)
  - These policies change often and only updated policies are accepted on protocols (e.g. capture methods, euthanization methods)

# When a protocol is approved

- Pre-protocol inspection of lab space
- Semi-annual inspections:
  - Veterinarians, various personnel on IACUC committee
- Other paperwork required:
  - Disaster Plans for animal housing facility
  - Reports of any unintentional animal death

Questions??